

BUDGET REQUEST FORM

FOR _____ YR.

Ministry expense center _____,

Contact Person _____ Phone # _____

1. Describe your proposed plan for next year and state how it relates to the church's vision and mission statements.
2. What changes are planned to improve this ministry for next year?
3. Estimate the cost for each ministry event or expense item.
4. Estimate monthly expenditures. Total Amount Requested _____

| | | |
|---------------|-------------|----------------|
| January_____ | May_____ | September_____ |
| February_____ | June_____ | October_____ |
| March_____ | July_____ | November_____ |
| April_____ | August_____ | December_____ |
5. Are there "dream plans," if additional funds are available? Briefly describe with estimate of funding needed.