



# Illinois Great Rivers Conference of The United Methodist Church

PO Box 19207 Springfield, Illinois 62794 217.529.2040

## CONSENT TO PROCUREMENT OF BACKGROUND REPORT INTERN PROGRAM

In order to serve in the **Intern Program** of the Illinois Great Rivers Conference of the United Methodist Church (IGRC), a criminal background check is required. The IGRC may obtain a background report that includes, but is not limited to social security verification, criminal history, public records, and any other information bearing on your character, general reputation, personal characteristics and trustworthiness.

Your **Social Security Number** and **birth date are required** in order for the national criminal background check to be completed. The national criminal background check includes, but is not limited to national, state, and county sex offender registries; Departments of Corrections; Administrative Offices of the Courts; state specific criminal record repositories; and individual county courts. Depending on the duties to be performed, a Motor Vehicle Report check may be required.

Please sign below and fill out the information on the reverse side. Return this completed and signed form to:

***United Methodist Conference Center  
Attn: Brenda Harris  
PO Box 19207  
Springfield, IL 62794-9207***

*I hereby authorize and consent to the IGRC's procurement of a national criminal background check. I understand that, pursuant to the federal Fair Credit Reporting Act, IGRC will provide me with a copy of any such report if the information contained in such report is, in any way, to be used in making a decision regarding my fitness for volunteer opportunities with the IGRC. I further understand that in compliance with the FCRA Article 613, an email address and mailing address are required by each applicant in order for Camp Background Checks to be able to send a consumer copy of any criminal records returned. This background check requires my Social Security Number and birth date. In the case of a Motor Vehicle Report check, my driver's license number is required.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Print Name CLEARLY**

\*Witnessed by \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*Must be signed by someone who knows the applicant and witnesses the applicant signing this form.

***Please complete the Data Sheet.***

**DATA SHEET**  
**NATIONAL CRIMINAL BACKGROUND CHECK**

**\*Required Information**

**Please PRINT CLEARLY**

Today's date: \_\_\_\_\_

**\*Legal Last Name:** \_\_\_\_\_

**\*Legal First Name:** \_\_\_\_\_

**\*Legal Middle Name:** \_\_\_\_\_

Generation: Jr. Sr. II III Other: \_\_\_\_\_

**\*Social Security Number:** \_\_\_\_\_ -- \_\_\_\_\_

**\*Date of Birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (mm/dd/yyyy)

**\*E-mail address:** \_\_\_\_\_

*(Only used for providing you, the applicant, a copy of any criminal records returned.)*

Maiden/Other Last Name: \_\_\_\_\_

Other First Name: \_\_\_\_\_

*Please provide current **physical address**, not Post Office Box numbers:*

**\*Address:** \_\_\_\_\_ Apt #: \_\_\_\_\_

**\*City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **\*Zip Code:** \_\_\_\_\_

Provide previous addresses for last 7 years if different from above:

Street: \_\_\_\_\_ Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Street: \_\_\_\_\_ Apt #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**MOTOR VEHICLE REPORT**

COMPLETE THIS SECTION **ONLY** IF YOU WILL BE DRIVING A CHURCH VEHICLE OR TRANSPORTING MINORS IN ANY VEHICLE.

Driver's License #: \_\_\_\_\_

Issued by: \_\_\_\_\_ (state) Expiration date: \_\_\_\_\_